

FEE SCHEDULE
ORPHANS' COURT DIVISION

NOTE:

Orphans' Court captions must be correct. Incorrect captions will require a Motion to Correct Caption. /

ADOPTIONS:

JCS/ATJ/CJEA fee *Effective 08/01/14 \$35.50

**fixed by Legislature*

(ON all FIRST Filings in Adoptions, Small Estates,
Guardianships, Minors & Trusts)

AUTOMATION FEE \$15.50

*To be charged on all first filings requiring a
JCS fee & on all marriage license applications*

REPORT OF INTENT TO ADOPT*

** (non-relative adoptions *ONLY*)

*Must be filed within 30 days of custody of child

*INTENT TO ADOPT \$25.00

CRIMINAL BACKGROUND CHECK \$5.00

CHILD ABUSE CLEARANCE \$5.00

FBI CLEARANCE \$5.00

**REPORT OF INTERMEDIARY \$10.00

**FAMILY PROFILE/HOME STUDY \$10.00

***(Must be filed within 6 months of filing Report of Intent)*

ACT 34 surcharge \$75.00

****(NOT CHARGED ON SPECIAL NEEDS CHILD)*

VOLUNTARY RELINQUISHMENT ADULT/AGENCY

PETITION \$25.00

Certified Prelim Order \$5.00

Certified Final Decree \$5.00

INVOLUNTARY TERMINATION

PETITION \$25.00

Certified Prelim Order \$5.00

Certified Final Decree \$5.00

PETITIONS FOR TRANSPORT

\$25.00

CERTIFIED ORDERS (Required by Sheriff) \$5.00

CERTIFIED MAIL COSTS

\$10.00

*Subject to change w/o further Court Order
based on postal rate changes

CONFIRM CONSENT*

PETITION \$25.00

Certified Prelim Order \$5.00

Certified Final Decree \$5.00

*(NO LESS THAN 30 DAYS AFTER DATE OF CONSENT)

ADOPTION PETITION

\$50.00

Certified Decree \$5.00

ADOPTION CERTIFICATE

\$5.00

(Replacements)

NOTE:

No Finalizations UNLESS Fees Paid in Full

ADOPTION INQUIRIES

Petition for NON-IDENTIFYING Info \$25.00

Petition to APPOINT SEARCH AGENT \$25.00

Court Orders \$5.00

APPEALS

Butler County Court	
<i>*Includes filing, certifying, and transmitting record to court</i>	\$75.00
Appellate Court (Payable to appropriate Court)	\$85.50
<u>AUTOMATION FEE</u>	\$15.50

<u>BIRTH RECORD CERTIFICATION</u>	\$10.00
1893-1905 ONLY	
Per name research fee	\$5.00
SASE for mail requests	

NO PERSONAL CHECKS
(U.S. MONEY ORDERS/CASHIER'S CHECKS ONLY)

<u>CERTIFICATIONS</u>	\$5.00
Per page copied	\$2.00

<u>CERTIFIED MAILING</u>	\$10.00
(Subject to change without further Court Order)	

<u>CITATION</u>	\$20.00
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<u>CLAIM AGAINST ESTATE</u>	\$25.00
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<u>SATISFACTION/WITHDRAWAL OF CLAIM</u>	\$10.00
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COMMISSION ON COURT-ORDERED ESCROWS

(poundage)

05% on first \$1,000.

01% on each additional \$1,000 or any part thereof

*NOTE: To be deducted from original court-ordered amount
prior to investment

COPIES

Self-made copies	\$0.50
Copies made by office staff	\$1.00

CORRECTIONS

Petition to Correct/Amend Caption	\$25.00
Certified Court Order	\$5.00
Per Correction Charge	\$1.00

<u>COURT ACCOUNTING (Estate/Trust/POA/Guardian/Cemetery)</u>	\$125.00
Per each additional page of accounting	\$2.00

AMENDED ACCOUNTS (<i>Same as original</i>)	\$125.00
Per additional page of accounting	\$2.00

DECREE OF REAL ESTATE	\$10.00
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EXCEPTIONS/OBJECTIONS TO ACCOUNT	\$25.00
CERTIFIED COURT ORDER	\$5.00

<u>DEATH RECORD CERTIFICATION</u>	\$10.00
(1893-1905 ONLY)	

Research & Retrieval fee	\$5.00
Per Name X Each Record type searched	

SASE

NO PERSONAL CHECKS (US Money Order/Cashier's/Attorney's Check)

<u>DELAYED BIRTH RECORD CERTIFICATION</u>	\$10.00
1893-1905 ONLY	

Per name research fee + \$5.00
SASE for mail requests

NO PERSONAL CHECKS (US Money Order/Cashier's/Attorney's Check)

DEED EXECUTION \$25.00
By OC Clerk/Court ordered

DISCHARGE OF PERSONAL REPRESENTATIVE

Petition \$25.00
Certified court order \$5.00

DISCHARGE OF TRUSTEE/GUARDIAN

Petition \$25.00
Certified court order \$5.00

DISCLAIMER OF INTEREST \$10.00

DISTRIBUTION RECEIPT/RELEASE \$5.00
**Independent of Family Settlement Agreement*

ELECTION \$25.00

EXCEPTIONS/OBJECTIONS \$25.00
Certified Court Order \$5.00

EXEMPLIFICATION OF RECORD \$40.00
Each additional page \$2.00

FOREIGN ADOPTION REGISTRATION

Petition, Certification, forms prep, transmittal to Vital Records	\$75.00
Certified Decree	\$5.00
+ JCS/ATJ/CJEA fee <i>*Effective 08/01/14</i>	\$35.50
+AUTOMATION FEE	\$15.50

FOREIGN ADOPTION COMPLETION

Petition, Certification, forms prep, transmittal to Vital Records	\$75.00
Certified Decree	\$5.00
+ JCS/ATJ/CJEA fee <i>*Effective 08/01/14</i>	\$35.50
+AUTOMATION FEE	\$15.50

GUARDIANSHIP

+ JCS/ATJ/CJEA fee <i>*Effective 08/01/14</i>	\$35.50
+AUTOMATION FEE	\$15.50
<i>Petition (Emergency and/or Permanent)</i>	\$25.00
<i>Preliminary Order</i>	\$5.00
Guardian Citation	\$20.00

COMBINED PETITION FOR Emg/Plenary \$50.00

CERTIFIED COURT ORDER (EACH) \$5.00
GUARDIAN CITATION

Guardian Bond (if court-ordered) \$35.00

Guardian Inventory \$15.00

Guardian Certificate \$5.00

Guardian Annual Report / Person \$15.00

Guardian Annual Report / Estate \$15.00

Guardian Account \$125.00

Additional per page of Accounting	\$2.00
Guardian Petition for Discharge	\$25.00
Certified Order	\$5.00
Petition for Successor Guardian	\$25.00
Certified Order	\$5.00

MAIL REQUESTS

<i>(Per name Per kind of record searched)</i>	\$5.00
Per page	\$1.00

NO PERSONAL CHECKS

MARRIAGE LICENSE

\$60.00

* *(INCLUDES one \$5 certification)*

CUSTODIAL Parent Consent	\$20.00
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JUDICIAL WAIVER OF WAITING PERIOD

\$20.00

Military Waiver	NO FEE
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Certification of Marriage Record

<i>Research & Retrieval fee</i>	\$5.00
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<i>Self addressed, STAMPED envelope</i>	\$5.00
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NO PERSONAL CHECKS

Certification of Application

Research & retrieval fee	\$5.00
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Copy of Application	\$5.00
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<i>Self addressed, STAMPED envelope</i>	\$1.00
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OUT OF STATE MARRIAGE APPLICATION COMPLETION	\$20.00
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CERTIFICATION OF Non-PA ML APPLICATION (seal only)	\$5.00
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MINORS' CLAIM

PETITION FOR SETTLEMENT	\$25.00
+ JCS/ATJ/CJEA fee <i>*Effective 08/01/14</i>	\$35.50
AUTOMATION FEE	\$15.50
CERTIFIED COURT ORDER (each)	\$5.00
PROOF OF DEPOSIT	\$5.00

**NOTE:

INJURIES TO CHILD: Parent(s) & Atty MUST APPEAR

INHERITANCE TO CHILD: No Appearance Required

<u>MISCELLANEOUS PETITION</u>	\$25.00
Certified Order	\$5.00

<u>MOTIONS</u>	\$25.00
Certified Order	\$5.00

<u>PETITION TO SELL REAL ESTATE</u>	\$25.00
Certified Order	\$5.00

PETITION to Discharge Personal Representative	\$25.00
Certified Court Order	\$5.00

<u>PHOTOCOPIES</u>	
Self-made copies	\$0.50
Staff-made copies	\$1.00

POUNDAGE Commission on Court-Ordered Escrow
05% on first \$1,000.

01% on each additional \$1,000 or any part thereof

**NOTE: Deducted prior to investment*

<u>PROOFS OF PUBLICATION</u>	\$10.00
<i>(if filed independently of accounting)</i>	

RESEARCH & RETRIEVAL FEE

Per Name Per Record Type \$5.00

NO PERSONAL CHECKS

COPY OF COMPUTER SCREENS \$1.00

& DOCKET ENTRIES – PER PAGE \$1.00

RULE TO SHOW CAUSE \$20.00

SATISFACTION OF CLAIM \$10.00

SETTLEMENT AGREEMENT \$60.00

(signed by Personal Rep & any Legatees)

SMALL ESTATE PETITION

+ JCS/ATJ/CJEA fee *Effective 08/01/14 \$35.50

AUTOMATION FEE \$15.50

CERTIFIED COURT ORDER (each) \$5.00

Must include

ORIGINAL Death Certificate

ORIGINAL Will (if applicable)

Copy of REV1500 (2 Originals filed with Register)

STIPULATION \$25.00

SUBPOENA \$10.00

<u>TRUST</u>	\$25.00
(AGREEMENT/RESTATEMENTS)	
+ JCS/ATJ/CJEA fee <i>*Effective 08/01/14</i>	\$35.50
AUTOMATION FEE	\$15.50
CERTIFIED COURT ORDER (each)	\$5.00
<u>TRUSTEE BOND</u>	\$25.00
<u>TRUSTEE ACCOUNT</u>	\$125.00
Additional Pages of Accounting	\$2.00
<u>WRONGFUL DEATH ACTIONS*</u>	
PETITION	\$25.00
CERTIFIED ORDER	\$5.00

**filed in Orphans' Court IF NO CIVIL LITIGATION*

NOTE: In cases not specifically provided for, the Clerk of Orphans' Court shall make the same

A per correction fee will be charged in addition to the filing fees.

EACH Parent
EACH Parent
EACH Parent

each

each

each
each

each

each
each

each

*

Effective 08/01/2014

+

each

each

each

charge as that imposed for services of a substantially similar nature.