

**BUTLER COUNTY BOARD OF COMMISSIONERS**  
**Agenda-Setting Meeting**  
**Wednesday, January 13, 2016**  
**9:30 a.m.**

**MINUTES**

**PRESENT:**

Chairman Leslie Osche  
Commissioner Kimberly Geyer  
Commissioner Kevin Boozel  
Michael English, County Solicitor  
Gerald Patterson, Chief Clerk/Dir. of Admin.  
April Anschutz, Administrative Asst.  
Ann Brown, Human Services  
Tom Holman, Court Administration

Joel MacKay, Planning  
Chris Savage, Assessment  
Maria Thomas, Recording Admin. Asst.

**Media:**

Kayla Molczan, Butler Media Group  
John Bojarski, Butler Eagle

**CALL MEETING TO ORDER**

The regular public agenda-setting meeting of the Butler County Board of Commissioners was called to order by Chairman Osche at 9:30 a.m. on Wednesday, January 13, 2016, in the Public Meeting Room.

**PUBLIC COMMENT**

None.

**PROCLAMATIONS AND CERTIFICATES**

- Proclamation for National Mentoring Month, January, 2016

**OLD BUSINESS**

None.

## **NEW BUSINESS**

### **A. Court Administration**

1. Tom Holman will request approval of Resolution 2016-03 allowing for the allocation of Act 137 Funds to provide for the provision of counseling services by the Butler County Housing Authority as a part of the Butler County Home Ownership and Housing Counseling Program.

At the request of Chairman Osche, Mr. Holman explained the credit crunch program.

### **B. Sheriff's Office**

1. Chief Clerk Gerald Patterson announced that Sheriff Mike Slupe will request approval of appointment of Deputy Sheriff Captain Brian Karenbauer as Emergency Program Director.

### **C. Assessment**

1. Chris Savage will request the award of contracts for Tax Assessment Appeal Appraisals.

### **D. Register of Wills**

1. Sarah Edwards will request approval of a professional services contract with Leo Stepanian, Jr.

### **E. Facilities & Operations**

1. John Campbell will request approval of the following change order related to the Government Center Annex:
  - a. GC-024 (PCO GC-27)  
Map Room Ceiling, Hallway Ceiling & Elevator Shaft \$14,780.92
  - b. GC-025 (PCO GC-33)  
Credit for Landscape Plantings at Retaining Wall (\$1,223.68)
  - c. GC-026 (PCO GC-34)  
Additional Existing Prison Wall Waterproofing & Flashing \$ 9,461.00
  - d. GC-027 (PCO GC-35)  
Miscellaneous Roofing \$ 5,550.88
  - e. FPC-008 (PCO FPC-4)  
Additional Flow Switch, Shut-off Valve & Tamper Switch at Elevator Addition \$ 1,901.38
  - f. EC-009 (PCO EC-10)  
Power Supplies to Door Hardware \$30,298.30

### **F. Human Services – Children & Youth Agency**

1. Ann Brown will request approval of a contract with Avanco International, Inc. for the Children & Youth web-based case management data system (CAPS – Child Accounting and Profile System) in the amount of \$1,836.88. This contract covers Butler County's share for the development of the Version 11B Upgrades, which includes changes necessary to keep the system in compliance with the state mandates

for reporting, as well as the CWIS (Child Welfare Information System) mandates by OCYF. Butler County is 1 of 54 counties sharing in the cost of the upgrades.

**G. Human Services – Community Action & Development**

1. Ms. Brown will request approval to enter into a contract agreement with Armstrong County Community Action for the 2015/2016 Work Ready Program. The term of the contract is October 1, 2015 to September 30, 2016 and the amount is \$102,608.
2. Ms. Brown will request approval to enter into sub-contracts with the following agencies for the 2016 Community Service Block Grant funding. The term of all contracts is January 1, 2016 through December 31, 2016.

a.	Catholic Charities	55,000
b.	Victim Outreach Intervention Center	34,000
c.	Lighthouse	6,500
d.	Butler County Children’s Center	16,000
e.	Center For Community Resources UIPOC/VITA/Poverty Simulation	41,500
f.	Butler County Blind Association	10,000
g.	Alliance For Nonprofit Resources	2,500

3. Ms. Brown will request approval of Resolution 2016-01 authorizing the Chairman and/or the Vice Chairman of the Board of Commissioners to electronically sign contract agreements with The PA Department of Transportation, and authorizing the Community Action Director and Internal Auditor to submit grant applications, budgets and any other requested information, and invoicing and reporting respectively. This resolution will remain in effect until December 31, 2019 or until rescinded or replaced with a new resolution.
4. Ms. Brown will request approval of Resolution 2016-02 designating the Community Action Director as the Authorized Official to assign user roles in the PENDot EGrants system for the Shared Ride Transportation Program. This resolution will remain in effect until December 31, 2019 or until rescinded or replaced with a new resolution.

**CONFERENCE TIME WITH MEDIA**

Chairman Osche suspended the minutes for conference time with the media. Following media questions, the minutes resumed.

**ADJOURNMENT**

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Geyer made the motion, seconded by Commissioner Boozel. The motion carried unanimously. The meeting adjourned at 9:48 a.m.

Respectfully submitted,

Maria Thomas  
Recording Administrative Assistant  
Date Approved: February 17, 2016

**BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:**

**NEXT AGENDA-SETTING MEETING:**      **Wednesday, February 10, 2016, 9:30 a.m.**  
**Public Meeting Room, 1<sup>st</sup> Floor**

**NEXT PUBLIC MEETING:**                      **Wednesday, January 20, 2016, 10:00 a.m.**  
**Public Meeting Room, 1<sup>st</sup> Floor**

**FUTURE MEETINGS:**                      **February 17    Public Meeting**  
**March 9        Agenda-Setting Meeting**  
**March 17 (Th.)Public Meeting**  
**April 6         Agenda-Setting Meeting**  
**April 13        Public Meeting**