

BUTLER COUNTY BOARD OF COMMISSIONERS
Public Meeting
Wednesday, September 21, 2016
10:00 a.m.

MINUTES

PRESENT:

Chairman Leslie Osche
Commissioner Kimberly Geyer
Commissioner Kevin Boozel
Scott Andrejchak, Chief Clerk
Michael English, County Solicitor
Joyce Ainsworth, Human Services
April Anschutz, Administrative Asst.
Shari Brewer, Elections
Ann Brown, Human Services
John Campbell, Facilities & Operations
Billie Jo Edwards, Area Agency on Aging
Beth Ehrenfried-Neveux, Human Services
Beth Herold, Area Agency on Aging
Ben Holland, Controller
Tom Holman, Court Administration
Wendy Leslie, CDBG

Joel MacKay, Planning
Mark Peffer, Sheriff's Office
Scott Roskovski, District Attorney's Office
Maria Thomas, Recording Admin. Asst.

Visitors:

Beth Bittner, Center for Community Resources
Allison Gall, Center for Community Resources
Timothy Moreino, Grapevine Center
Bette Peoples, Grapevine Center
Melinda Trempus, Grapevine Center

Media:

Kayla Molczan, Butler Radio
Tom Victoria, Butler Eagle

CALL MEETING TO ORDER

The regular public meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:12 a.m. on Wednesday, September 21, 2016, in the Public Meeting Room.

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Chairman Osche called for a motion to approve the minutes of the August 24, 2016, agenda-setting meeting and the August 31, 2016, public meeting. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

PROCLAMATIONS AND CERTIFICATES

Chief Clerk Scott Andrejchak read a proclamation in recognition of Fetal Alcohol Syndrome Month, September, 2016. Allison Gall and Beth Bittner both of CCR along with Beth Ehrenfried-Neveux of Butler County Human Services accepted the proclamation.

Chief Clerk Andrejchak read a proclamation in recognition of Mental Illness Awareness Week, October 2-8, 2016. Timothy Moreino from the Grapevine Center accepted the proclamation.

OLD BUSINESS

- A. Wendy Leslie recommended the bid award for Petrolia Borough Storm Sewer Project go to Iron City Plumbing & Excavation of Freedom, PA, for the base bid and add 1 bid amount of \$103,138.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

BOARD OF ELECTIONS

- A. Shari Brewer requested approval to pay Elections Systems & Software Invoice No. 980521 in the amount of \$1,956 and to amend the County's Contract, dated January 29, 2016, with Elections Systems & Software to include the maintenance of three additional 15" iVotronic Terminals for a total of 506 Terminals and a total maintenance fee of \$32,890 per year.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

NEW BUSINESS

A. Court Administration

- 1. Tom Holman requested permission to make application to Wal-Mart and Sam's Club for a Community Grant in the amount of \$2,500 each, for use within the Treatment Courts.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

- 2. Mr. Holman requested permission to enter into the annual License Agreement with the Pennsylvania State Police for use of their Firing Range for training and qualification of Probation Officers and Sheriff's Office personnel, with permission for this License Agreement to be signed by the Sheriff and the Director of Community Corrections.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

B. District Attorney's Office

1. Scott Roskovski requested adoption of Resolution #2016-12 authorizing the District Attorney's office to apply for the 2017 DUI Task Force Grant in the amount of \$25,000.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

C. Emergency Services

1. On behalf of Steve Bicehouse, Chief Clerk Andrejchak requested approval of one-year NetMotion maintenance contract in the amount of \$3,850.50.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

D. Facilities & Operations

1. John Campbell reported on the bid opening for the Prison Flue Pipe and recommended award go to Hot Water Distributers in the amount of \$30,800.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Mr. Campbell requested ratification of authorization to advertise bids for Waste and Recycling Services and approval of specifications. Contract runs from December 1, 2016 through November 30, 2019.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

E. Human Services

1. Ann Brown requested approval of the following 2016-2017 contracts (see Attachment Book for details):
 - a. The Arc of Butler County
 - b. ARC, Human Services
 - c. Positive Steps Therapy

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

F. Human Services – Children & Youth Services

1. Ann Brown requested approval of the following contracts:

Adelphoi Education

Day Treatment/School Yr	69.90	Day
Day Treatment/Non-School Yr	106.00	Day

Family Services of Butler Memorial Hospital

Psychiatric Evaluation	230.00	Per event
Mental Health Assessment	73.00	Per event
Individual Therapy (Licensed Facility)	17.50	15 min
Family Therapy (Licensed Facility)	17.50	15 min
Group Therapy (Licensed Facility)	7.75	15 min
Med Checks	76.62	Per event
Court Testimony		
Masters	13.75	15 min
Psychiatrist/MD	25.00	15 min
Court Reports		
Masters	55.00	Per report
Psychiatrist/MD	100.00	Per report

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

G. Human Services – Community Action

- Ann Brown requested approval of Resolution 2016-13 authorizing the submission of an application for HOME program funding through the PA Department of Community and Economic Development (DCED). Butler County is applying on behalf of the Housing Authority of Butler County for funding for owner-occupied housing rehabilitation in the amount of \$300,000. Also included in this request is a local match designation of \$100,000 from the Recorder of Deeds Act 137 Funds. The Housing Authority of Butler County is anticipating rehabbing twenty homes in census tract 9027 which comprises a portion of Butler Township in the Lyndora/Homeacre area.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

H. Human Services – Drug & Alcohol

- Ann Brown requested approval of the following 2016-2017 contracts:

Treatment and Intervention Contracts		
Abstinent Living at the Turning Point:		
Facility No. 637-023	Halfway House- Adult Female	\$110.00/ Day
Facility No. 637-039	Halfway House- Adult Women & Women w/ Children	\$193.00/Day
Arc Manor:		
Facility No. 031-056	Adult Rehabilitation- Short Term	\$185.00/ Day

Butler Health System:		
Facility No. 107-009	Inpatient Detoxification- Adult	\$550.00/ Day
	Inpatient Rehabilitation- Adult	\$500.00/ Day
	Partial Hospitalization- Adult	\$122.00/ Day
	Partial- Urine Testing	\$19.00/ Test
	Family Intervention Program- Cost Reimbursed	\$54,384.00
	Certified Recovery Support Services: Individual	\$19.50/ ¼ Hr.
	Certified Recovery Support Services: Group	\$6.50/ ¼ Hr.
Facility No. 107-028	Intensive Outpatient- Adult	\$102.00/ Day
	Intensive Outpatient- Urine Testing	\$19.00/ Test
	Outpatient Individual- Adult	\$59.00/ ½ Hour
	Outpatient Group- Adult	\$17.00/ ½ Hour
	Outpatient- Urine Testing	\$19.00/ Test

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

I. Human Services – Area Agency on Aging

1. Billie Jo Edwards requested approval to allow Beth Herold, AAA Administrator, to sign the Co-Pilot Software Services Agreement with Information Age Technologies Inc. Agreement is for the total amount of \$11,760 (\$1,470/per center) for the period of July 1, 2016-June 30, 2017.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Ms. Edwards requested approval for the following contracts (see Attachment Book for details):
 - a. The Nutrition Group d/b/a Pittsburgh Companies North Inc., Addendum, July 1, 2015 to June 30, 2016.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

- b. The Nutrition Group d/b/a Pittsburgh Companies North Inc., Renewal, July 1, 2016 to June 30, 2017.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

- c. The Nutrition Group d/b/a Pittsburgh Companies North Inc., Renewal, July 1, 2016 to June 30, 2017.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

- d. Butler YMCA – Renewal, July 1, 2016 – June 30, 2017.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

J. Human Resources

1. On behalf of Lori Altman, Chief Clerk Andrejchak requested approval to enter into an agreement with the Reschini Group to complete IRS forms for Affordable Care Act reporting and compliance on an annual basis at a cost of \$6.00 per form.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

K. Commissioners

1. Chief Clerk Andrejchak requested approval to appoint Anna Hogg to serve on the Tri-County Workforce Development Board under the business category from September 21, 2016 to September 30, 2018. Ms. Hogg will replace Melisse Maser.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Solicitor Michael English requested approval to retain Pedersen & Pedersen to provide engineering services as outlined in Task 1 of their correspondence of September 20, 2016 in the amount of \$2,720.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

BUDGETARY TRANSFERS

Chairman Osche asked for a motion to approve the budgetary transfers. Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

RATIFICATION OF PERSONNEL TRANSACTIONS

Chairman Osche asked for a motion to ratify personnel transactions. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

TRAVEL REQUESTS

Chairman Osche asked for a motion to approve the travel requests. Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

REQUISITIONS

Chairman Osche asked for a motion to approve the requisitions. Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

CHECK REGISTER

Chairman Osche asked for a motion to approve the check register. Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

CONFERENCE TIME WITH MEDIA

Chairman Osche suspended the minutes for conference time with the media. Following media questions, the minutes resumed.

PUBLIC COMMENT ON GENERAL ITEMS

None.

ADJOURNMENT

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried unanimously. The meeting adjourned at 10:38 a.m.

Respectfully submitted,

Maria Thomas
Recording Administrative Assistant
Date Approved: October 19, 2016

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

NEXT AGENDA-SETTING MEETING:	Wednesday, October 12, 2016, 9:30 a.m. Public Meeting Room, 1st Floor
NEXT PUBLIC MEETING:	Wednesday, October 19, 2016, 10:00 a.m. Public Meeting Room, 1st Floor
FUTURE MEETINGS:	November 9 Agenda-Setting Meeting November 16 Public Meeting November 30 Agenda-Setting Meeting December 7 Public Meeting December 21 Agenda-Setting Meeting December 28 Public Meeting