

Download Nomination Petitions - IMPORTANT NOTICE

Nomination petitions must be printed as duplex (two-sided, front and back) on plain white 8 1/2" x 11" (letter-size) paper. This requirement **cannot** be satisfied by printing each side of the duplex nomination petition on a separate sheet of 8 1/2" x 11" paper and affixing the two sheets together.

THE NOMINATION PETITION FORMS ATTACHED ARE BEING PROVIDED FOR THE PURPOSE OF **SUPPLEMENTING** THE SUPPLY OF NOMINATION PETITIONS THAT YOU RECEIVED FROM THE BUTLER COUNTY BOARD OF ELECTIONS.

THESE FORMS ARE FOR CANDIDATES OF THE REPUBLICAN PARTY AND THE DEMOCRATIC PARTY **ONLY**. **CANDIDATES OF MINOR POLITICAL PARTIES AND POLITICAL BODIES MAY NOT UTILIZE THESE FORMS.**

BEFORE DOWNLOADING OR PRINTING ANY OF THE NOMINATION PETITIONS ON THIS PAGE, PLEASE READ THE FOLLOWING INSTRUCTIONS VERY CAREFULLY. FAILURE TO REPRODUCE THE NOMINATION PETITIONS CORRECTLY MAY RESULT IN THE REJECTION OF THOSE FORMS.

1. All highlighted fields must be completed - type on-screen and print as noted in section 2.
2. Nomination petitions **must** be printed as **duplex** (two-sided, front and back) on **plain white** 8 1/2" x 11" (**letter size**) paper. This requirement **cannot** be satisfied by printing each side of the duplex nomination petition on a separate sheet of 8 1/2" x 11" paper and affixing the two sheets together.
3. Please read all instructions provided with the nomination petitions prior to circulation.

IF YOU HAVE ANY QUESTIONS OR ARE UNSURE WHETHER YOU HAVE CORRECTLY REPRODUCED ANY OF THE FORMS ON THIS PAGE, PLEASE CONTACT THE BUTLER COUNTY BOARD OF ELECTIONS AT 724-284-5308.

The forms below cannot be altered. Any alteration to the forms may invalidate them.

**IF YOU WOULD LIKE A RECEIPT FOR YOUR NOMINATION PETITION,
PLEASE BRING THIS COMPLETED FORM WITH YOU WHEN YOU FILE. THANK YOU.**

Name: _____

Office: _____

District: _____

Filing Fee (if applicable): _____

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Signatures must be procured within the legal period for securing same; and this Petition must be filed in the office of the County Board of Elections on or before the last day prescribed by law. EACH SIGNER MAY SIGN PETITIONS FOR AS MANY CANDIDATES FOR EACH OFFICE AS HE CAN VOTE FOR, AND NO MORE.

COMMONWEALTH OF PENNSYLVANIA

PETITION

To have name of Candidate printed upon the Official Ballot for the Municipal Primary

We, the undersigned, all of whom are qualified electors of _____ County and of _____, and are registered _____
(ELECTORAL DISTRICT IN WHICH THE NOMINATION OR ELECTION IS TO BE MADE)

and enrolled members of the _____ Party or Policy, hereby petition the County Board of Elections of _____ County to have the name of _____, whose
(TYPEWRITE, PRINT OR WRITE PLAINLY THE ABOVE NAME AS YOU WISH IT TO APPEAR ON THE OFFICIAL BALLOT)

Profession, Business or Occupation is _____, Place of Residence is _____,
(WITH STREET, NUMBER (WHERE POSSIBLE) AND ZIP CODE)

be printed upon the Official Ballot of the Aforesaid Party in the said District, for the Municipal Primary for the year _____, as a candidate for the Office of:

_____ for a _____ year term.
(TITLE OF OFFICE)

FOR OFFICE USE ONLY PLEASE

SIGNERS ARE CAUTIONED TO AVOID THE USE OF DITTO MARKS

SIGNATURE OF ELECTOR	PRINTED NAME OF ELECTOR	PLACE OF RESIDENCE			DATE OF SIGNING
		HOUSE NO.	STREET or ROAD	MUNICIPALITY	
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

AFFIDAVIT OF CIRCULATOR

COMMONWEALTH OF PENNSYLVANIA

COUNTY OF _____

SS:

Before me, the undersigned authority in and for said State and County, personally appeared the undersigned, who, being duly sworn according to law, did depose and say that he or she is a qualified elector duly registered and enrolled as a member of the political party referred to in this petition; that his or her residence is as set forth below; that the signers to the foregoing petition signed the same with full knowledge of the contents thereof; that their respective residences are correctly stated therein; that they all reside in the said political district; that each signed on the date set opposite his or her name; and that, to the best of the deponent's knowledge and belief, the signers are qualified, registered and enrolled members of the designated party and of the aforesaid political district. (Underlined portion not applicable to Circulator for the office of Magisterial District Judge.)

Sworn to and subscribed before me this _____ day of _____, 20_____

NOTARY STAMP	
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(SIGNATURE of NOTARY)

(SIGNATURE of CIRCULATOR)

(PRINTED NAME of CIRCULATOR)

(STREET ADDRESS, POST OFFICE and ZIP CODE)

(MUNICIPALITY)

CANDIDATE'S AFFIDAVIT

COMMONWEALTH OF PENNSYLVANIA

COUNTY OF _____

SS:

Before me, the undersigned authority in and for said State and County, personally appeared the undersigned, who, being duly sworn according to law, did depose and say that his or her residence is as set forth below; that his or her election district is as set forth below; that the name of the office for which he or she consents to be a candidate is:

(TITLE OF OFFICE, PARTY and LENGTH OF TERM)

that he or she is eligible for said office; that he or she will not knowingly violate any election law, or any law regulating and limiting nomination and election expenses, and prohibiting corrupt practices in connection therewith; that he or she is aware of the provisions of Section 1626 of The Pennsylvania Election Code requiring pre-election and post-election reporting of campaign contributions and expenditures; and that he or she is not a candidate for an office which he or she already holds, the term of which is not set to expire in the same year as the office subject to the affidavit. Also that he or she is not a candidate for nomination for the same office of any political party other than the one designated in this petition. (Underlined portion not applicable to Candidates for the offices of School Director or Magisterial District Judge.)

Any candidate for local office shall file a statement of financial interests for the preceding calendar year with the governing authority of the political subdivision in which he or she is a candidate on or before the last day for filing a petition to appear on the ballot for election. A COPY OF THE STATEMENT OF FINANCIAL INTERESTS SHALL ALSO BE APPENDED TO THIS PETITION.

Sworn to and subscribed before me this _____ day of _____, 20_____

NOTARY STAMP	
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(SIGNATURE of NOTARY)

(SIGNATURE of CANDIDATE)

(PRINTED NAME of CANDIDATE)

(STREET ADDRESS, POST OFFICE and ZIP CODE)

(HOME PHONE and CELL PHONE NUMBER)

(E-MAIL ADDRESS)

(MUNICIPALITY and ELECTION DISTRICT of CANDIDATE)

WAIVER OF EXPENSE ACCOUNT REPORTING AFFIDAVIT

COMMONWEALTH OF PENNSYLVANIA

COUNTY OF _____

SS:

Before me, the undersigned authority in and for said State and County, personally appeared the undersigned, who, being duly sworn according to law, did depose and say that as a candidate, he or she does not intend to form a political committee or to receive contributions or make expenditures in excess of Two Hundred Fifty Dollars (\$250) during any reporting period, that, as a candidate, he or she will keep records of contributions and expenditures as required by law; that, as a candidate, he or she will file reports as required by law if contributions or expenditures exceed Two Hundred Fifty Dollars (\$250). (Act No. 1980-127)

Sworn to and subscribed before me this _____ day of _____, 20_____

NOTARY STAMP	
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(SIGNATURE of NOTARY)

(SIGNATURE of CANDIDATE)

(PRINTED NAME of CANDIDATE)

(STREET ADDRESS, POST OFFICE and ZIP CODE)

(MUNICIPALITY and ELECTION DISTRICT of CANDIDATE)

FILING FEES

Each person filing any nomination petition shall pay, for each petition at the time of filing, a filing fee, and no nomination petition shall be accepted or filed, unless and until such filing fee is paid by a certified check or money order or also by cash when filed with the county board. Whenever a petition is to be filed with the county board the person filing the same shall pay the filing fee in cash or by certified check or money order to the county board. All moneys, certified checks and money orders paid on account of filing fees shall be transmitted by the county board to the county treasurer and shall become part of the General Fund. Filing fees shall not be refunded for any cause whatsoever. No filing fee shall be paid for any public office for which no compensation is provided by law, nor for any public officer in any borough, town or township (of the second class) nor any party officer except as provided nor for any nomination petition for judge of election or inspector of elections.

BUTLER COUNTY BOARD OF ELECTIONS
INSTRUCTIONS FOR CIRCULATING NOMINATION PETITIONS
FOR COUNTY COMMITTEE PEOPLE
GENERAL PRIMARY - MAY 15, 2018

FIRST DAY TO CIRCULATE AND FILE NOMINATION PETITIONS-----FEBRUARY 13, 2018
LAST DAY TO CIRCULATE AND FILE NOMINATION PETITIONS-----MARCH 6, 2018

PRIOR TO CIRCULATION

- All blank spaces which appear at the top of the front page of each nomination page must be completed before signatures are obtained.
- Type or print the name of the candidate on the face of the petition **exactly** as the candidate wants it to appear on the ballot. Given names must be used. Titles such as Dr, Mr. or Mrs., etc. are not permitted. A nickname is allowed only if it is a derivative of the legal given name, unless an affidavit for primary ballot name change request is filed with our office.
- Check that the proper party, office title, municipality, ward and/or district (if applicable) and length of term is set forth in the petition. The Board of Elections does not make recommendations for length of term, if there is a choice.
- The circulator may be the candidate or a qualified elector duly registered and enrolled as a member of the political party referred to in the petition
- The statutory requirement, 25 P.S. § 2869, that requires the circulator of a nomination petition to be a resident of the relevant political district named in the petition **will not** be enforced pursuant to advice received from the Pennsylvania Office of the Attorney General in *Villa v. Aichele*, No. 13-cv-06374 (E.D. Pa. 2013).

Please note that while the Butler County Board of Elections will not reject nomination petitions on the basis that the circulator does not reside in the district specified in the nomination petition, candidates should be aware that their nomination petition may be challenged in the Court of Common Pleas on the basis that the circulator does not reside in the district.

SIGNERS

- Minimum of ten (10) signatures. More than the minimum is recommended
- Each signer may sign only one petition for committeeman and one petition for committeewoman
- Signer must be a qualified Elector registered and enrolled in the Republican or Democratic Party in the election district noted on petition. (Republican electors must sign Republican petitions and Democratic electors must sign Democratic petitions).
- Each signer must personally insert all of their own information - given names must be used; no nicknames or titles
- Ditto marks not permitted

AFFIDAVITS ON REVERSE SIDE OF PETITION

- Affidavit of Circulator - must be signed and notarized AFTER obtaining all signatures
- Candidate's Affidavit - may be signed and notarized within the FEBRUARY 13, 2018 -- MARCH 6, 2018 petition circulation period
- All notarizations MUST include the Notary's signature and official inked stamp indicating municipality and expiration date of commission

FILING

- Petition must be filed in the Office of the Butler County Board of Elections no later than 4:30 p.m. on MARCH 6, 2018- no filing fee required

If you have any questions, please contact our office at:

BUTLER COUNTY BUREAU OF ELECTIONS
124 WEST DIAMOND ST, PO BOX 1208, BUTLER, PA 16003 724-284-5308

CHECK-OFF LIST BEFORE FILING YOUR PETITION

FRONT OF PETITION

- _____ Candidate's descriptive information all completed
- _____ Minimum of ten (10) signatures obtained
- _____ First date of signing not earlier than FEBRUARY 13, 2018
- _____ Last date of signing no later than MARCH 6, 2018

BACK OF PETITION

- _____ Affidavit of Circulator signed (including address and municipality), signed and notarized **AFTER** obtaining the last signature
- _____ Candidate's Affidavit signed (including address, municipality and election district where indicated) and notarized within the time frame of circulation period

NOTARIZATIONS

- _____ Both affidavits **MUST** include the Notary's signature **and** the notary's official inked stamp indicating the municipality and expiration date of commission - **Notary's embossed seal is not the official inked stamp**

It is the candidate's responsibility to insure that:

- Candidate is of the district and party named on petition
- All signers are of the district and party of the candidate

FILE EARLY
DO NOT WAIT UNTIL THE LAST DAY TO FILE WHEN IT
WILL BE TOO LATE TO MAKE ANY NECESSARY CHANGES